



CONTENT MANAGEMENT SYSTEM EVALUATION TEAM

Minutes

Minutes 07/2005 of the meeting of the Content Management System Evaluation Team held on Tuesday 5 July 2005, in Seminar Room 2, Library, commencing at 4pm.

1. Attendees

Helen Mandl, Prof. Sandra Wills, Donna Meagher, Michael Organ, Sharon Hughes, David Christie.

Apologies

Dr. Christine Brown, Dr. Ric Caladine.

2. MINUTES OF THE LAST MEETING

The minutes were read and accepted.

3. BUSINESS ARISING FROM PREVIOUS MEETING

CMS Evaluation Team Web Site

Helen Mandl reported that a meeting had taken place with the ITS web manager regarding the creation of a web site for the provision of Team information to the University and broad community. A separate domain (*ir.uow.edu.au*) is being prepared along with templates based on the UOW style. Content has been prepared under 6 headings: Home / FAQ / Examples / Links / Team / Timetable. This should be loaded during the next 2 weeks. Members will be informed as soon as this takes place and comment sought.

Checklist Development

Donna Meagher provided a copy of the proforma ITS checklist for the purchase of new software and hardware - *UOW ITS: Software Applications and Database Details*. Refer discussion below (item 6) for more details.

4. ACADEMIC REPRESENTATION ON THE COMMITTEE

A number of academics were put forward by members of the committee, based on expressed interest in the work of the committee, or as supportive of a pilot project initiative.

Action: Helen Mandl to issue invitations to individuals discussed by committee, and to hold further discussions with interested parties.

5. RESEARCH QUALITY FRAMEWORK UPDATE

Sharon Hughes presented the committee with an outline of the new federal government Research Quality Framework initiative. A discussion followed in regards to possible implications for the committee and the role of an institutional repository as part of the research infrastructure.

6. DEVELOPMENT OF CHECKLISTS

A general discussion took place in regards to the broad framework required for the development of UOW-specific checklists relating to the acquisition and management of an content management system. A comprehensive proforma ITS list is available. It was felt that a general introductory piece outlining the benefits of a repository for learning and research objects would assist.

7. OTHER BUSINESS

No items.

6. NEXT MEETING

Tuesday 19 July at 4pm in Library Seminar room 2.

Meeting concluded at 5.45pm.

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