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## CONTENT MANAGEMENT SYSTEM EVALUATION TEAM

### Minutes

Minutes 18/2005 of the final meeting of the Content Management System Evaluation Team held on Monday 5 December 2005, in Seminar Room 2, Library, commencing at 3.30pm.

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#### 1. **Attendees**

Dr. Jon Cockburn, Assoc. Prof. Brian Martin, Dr. Christine Brown, Helen Mandl, Michael Organ, Sharon Hughes.

#### **Apologies**

Prof. Lee Astheimer, Dr. Ric Caladine, Dr Wendy Russell, Prof. Sandra Wills, Donna Meager.

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#### 1. **MINUTES OF THE LAST MEETING**

The minutes were read and accepted.

#### 2. **BUSINESS ARISING FROM PREVIOUS MEETING**

None.

#### 3. **FINAL REPORT – DISCUSSION**

Members discussed the draft version of the final report as tabled. A recommendation was added that a committee be set up to carry forward the recommendations of the Team and monitor the CMS issue.

The report will be presented at the meeting on the eTeaching Steering Committee on ??? December 2005.

**Action:** Helen Mandl to circulate the report for final comment.

#### 4. **APPRECIATIONS**

CMS Team chairperson Helen Mandl thanked Team members for their hard work and enthusiasm during 2005.

#### 5. **NEXT MEETING**

This was the final meeting of the CMS Evaluation Team.

Meeting concluded at 5 pm.