



CONTENT MANAGEMENT SYSTEM EVALUATION TEAM

Minutes

Minutes 12/2005 of the meeting of the Content Management System Evaluation Team held on Monday 12 September 2005, in Seminar Room 2, Library, commencing at 3.30pm.

1. Attendees

Helen Mandl, Prof. Sandra Wills, Michael Organ, Assoc. Prof. Brian Martin, Dr. Christine Brown, Dr. Ric Caladine, Dr. Jon Cockburn, Megan Huisman, Donna Meagher.

Apologies

Dr. Wendy Russell, Assoc. Prof. Lee Astheimer, Russ Pennell, Sharon Hughes.

2. MINUTES OF THE LAST MEETING

The minutes were read and accepted.

3. BUSINESS ARISING FROM PREVIOUS MEETING

DSpace login procedure – some team members had had difficulty with the DSpace logon procedure. It is possible that some local problems may exist as other members had been able to log on as per instructions.

Action: Michael to follow up with individual members to assist in the DSpace logon process.

4. RESEARCH ARCHIVE COSTING

Helen Mandl reported on a request from the Pro Vice-Chancellor (Research) for an outline of the costs of implementing a research archive in order to accommodate the 2006 Research Quality Framework.

Action: Helen Mandl to submit research archive funding outline to PVC (Research) by 14 September.

5. DIGITAL COMMONS DEMONSTRATION

The Library had been contacted by Proquest offering to demonstrate their Digital Commons institutional repository software. As a result there will be a demonstration at the next meeting of the CMS Team on 26 September. Digital Commons is the most common proprietary software at present in use. Other vendors are also being investigated in regards to providing demonstrations to the Team.

6. MONASH REPORT ON REUSABLE LEARNING OBJECTS

Helen Mandl reported briefly on the draft report of the Monash University Reusable Learning Objects Working Party of April 2005. It was noted that the report was critical of moves to use institutional repositories for RLOs. This is contrary to moves in this direction in American and Europe.

Action: Michael to put a link to the Monash report on the IR web site.

7. **DSPACE UPDATE**

Michael Organ gave a demonstration of the DSpace@UOW web site and software. Reference was made to items submitted to date by Team members. Discussion also took place in regards to the relationship of the IR to a web content management system and the electronic records management system at present in operation on campus. The Team will continue to use DSpace as a pilot and to help familiarize members with related issues. Checklists and FAQs will be compiled as part of the process.

Action: Team members to experiment with DSpace via submitting items and making use of its facilities.

8. **NEXT MEETING**

Monday 26 September at 3.30pm in Library Seminar room 2.

Meeting concluded at 5.00pm.

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