



CONTENT MANAGEMENT SYSTEM EVALUATION TEAM

Minutes

Minutes 03/2005 of the meeting of the Content Management Systems Evaluation Team held on Tuesday 19 April 2005, in Seminar Room 2, Library, commencing at 3.30pm.

1. Attendees

Helen Mandl, Sandra Wills, Ric Caladine, Christine Brown, Joe McIver, Michael Organ.

Apologies

Sharon Hughes.

2. MINUTES OF THE LAST MEETING

The minutes were read and accepted.

3. BUSINESS ARISING FROM PREVIOUS MEETING

An amended version of the document 'A Digital Repository @ UOW' was circulated and additional amendments made, aimed at broadening definitions, improving internal consistency and increasing representative examples.

4. PRESENTATION ON INSTITUTIONAL REPOSITORIES

Helen led a Powerpoint presentation on the subject of Institutional Repositories. Activities on the international and national scene were outlined. The increasing role of IRs in promoting institutional research and learning outputs was also emphasized.

Action: Helen to circulate a copy of the presentation to team members.

5. OTHER BUSINESS

Mailout to Deans and Heads of FRCs and FECs – to include a memo, information sheet, and questionnaire. Discussion re hard copy vs. email distribution.

Action: Helen to organise mail out of Memo, Info Sheet and Questionnaire to Deans and heads of Faculty Research Committees and Faculty Education Committees.

6. NEXT MEETING

To include a presentation on repositories of learning objects.

Action: Sandra, Christine and Ric to lead discussion on learning object repositories.

Action: Helen to organise the next meeting for Tuesday 3 May at 3.30pm in Library Seminar room 2.

Meeting concluded at 4.45pm.