



CONTENT MANAGEMENT SYSTEM EVALUATION TEAM

Minutes

Minutes 06/2005 of the meeting of the Content Management System Evaluation Team held on Tuesday 21 June 2005, in Seminar Room 2, Library, commencing at 4pm.

1. Attendees

Helen Mandl, Prof. Sandra Wills, Dr. Christine Brown, Donna Meagher, Dr. Ric Caladine, Michael Organ.

Apologies

Sharon Hughes, David Christie.

2. MINUTES OF THE LAST MEETING

The minutes were read and accepted.

3. BUSINESS ARISING FROM PREVIOUS MEETING

Research Quality Framework Update

Discussion to be headed by Sharon Hughes was deferred until next meeting.

CMS Web Site

Michael and Helen have prepared material for a CMS web presence on the Library web site. This will be tested over the next couple of weeks.

Action: Michael and Helen to prepare CMS web pages.

4. NEEDS ASSESSMENT REPORT

The Needs Assessment Report as circulated was discussed. Helen and Michael expanded upon some of the summary conclusions presented in the report. Committee members noted the general level of support for an institutional repository which will improve open internet access to University research objects. Discussion regarding teaching and learning objects followed. In general concerns raised by academics were about permissions and access to learning objects. Academic understanding on the range of possible learning objects was more limited than for research objects. It was suggested that there was a need for more detail on the precise manner in which such objects would be utilized within an institutional repository, and how objects can be extracted.

Action: Christine and Ric to work with CEDIR members to examine formats, size and extent of learning objects developed as part of previous Faculty Service Agreements. This information will inform checklists and system requirements.

6. ACADEMIC REPRESENTATION ON COMMITTEE

Expansion of academic representation on the committee was discussed. Two academic members of staff will be sought for immediate committee membership. Broader representation from each faculty is likely later in the process.

Action: Members to bring suggestions for academic representation to the next meeting.

7. NEXT STAGE

A copy of the CMS Evaluation Team draft timetable of 2 March 2005 with amendments indicating stages of completion of various tasks was tabled. It was noted that tasks #1-5 had been completed. Discussion followed in regards to the preparation of checklists and consideration of inviting vendors and practitioners to visit the University and demonstrate CMS products. It was suggested that 'hands-on' testing would assist in determining the functionalities required of a system.

Actions: Donna to prepare infrastructure and IT related draft checklist. Michael and Helen to prepare generic checklists on IR planning and implementation. Ric and Christine to explore learning object requirements.

Attachment 1: CMS Evaluation Team Timeline – version 21 June 2005.

8. OTHER BUSINESS

Helen provided a quick demonstration of the Intrallect intraLibrary Learning Object Repository, a commercial repository system. One of the features was the simple loading system for objects. See: <http://www.intrallect.com>

9. NEXT MEETING

Tuesday 5 July at 4pm in Library Seminar room 2.

Meeting concluded at 5.40pm.

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