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## CONTENT MANAGEMENT SYSTEM EVALUATION TEAM

### Minutes

Minutes 17/2005 of the meeting of the Content Management System Evaluation Team held on Monday 21 November 2005, in Seminar Room 2, Library, commencing at 3.30pm.

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#### 1. Attendees

Prof. Sandra Wills, Dr. Christine Brown, Helen Mandl, Russ Pennell, Donna Meager.

#### Apologies

Assoc. Prof. Lee Astheimer, Michael Organ, Sharon Hughes, Assoc. Prof. Brian Martin, Dr. Jon Cockburn, Dr. Ric Caladine, Dr Wendy Russell.

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#### 1. MINUTES OF THE LAST MEETING

The minutes were read and accepted.

#### 2. BUSINESS ARISING FROM PREVIOUS MEETING

None.

#### 3. FINAL REPORT – PREPARATION & DISCUSSION

Details regarding the draft final report were discussed. A number of issues were raised that required clarification during the next few weeks.

- Video streaming – how would this work with The Learning Edge?
- Development of central policy and guidelines

**Action:** Helen to liaise with Christine and Ric for further input into paper.

#### 4. OTHER ISSUES

During the meeting a range of other associated issues were raised:

- The use of TLE authoring system and links to Vista
- Establishing a joint committee on learning and research objects
- The need to manage research data and the implications of new ethics rules requiring the preservation of research data for five years

#### 5. NEXT MEETING

Monday 5 December at 3.30pm in Library Seminar room 2.

Meeting concluded at 5.00 pm.