



CONTENT MANAGEMENT SYSTEM EVALUATION TEAM

Minutes

Minutes 05/2005 of the meeting of the Content Management System Evaluation Team held on Tuesday 31 May 2005, in Seminar Room 2, Library, commencing at 3.30pm.

1. Attendees

Helen Mandl, Dr. Christine Brown, Donna Meagher, Michael Organ, Sharon Hughes, Dr. Ric Caladine, David Christie.

Apologies

Prof. Sandra Wills.

2. MINUTES OF THE LAST MEETING

The minutes were read and accepted.

3. CHANGE IN MEMBERSHIP

Due to the departure of a senior member of ITS staff from the University, team member Joe McIver has assumed new responsibilities and his place in the committee is to be taken by Donna Meagher. Joe was thanked for his work to date and Donna was welcomed to the committee.

4. BUSINESS ARISING FROM PREVIOUS MEETING

A copy of the telephone survey of eight Australian universities regarding the status of their institutional repositories was circulated.

5. UPDATE ON NEEDS ASSESSMENT SURVEY

Michael Organ presented an update on the needs assessment survey currently being undertaken. Academic and general staff on campus are being interviewed in regards to the digital objects which are being generated as part of research, teaching and learning and administrative programs within their units. Two information sessions have also been scheduled within the next week with an invitation for any interested staff to attend.

Action: Michael Organ and Helen Mandl to prepare a report on the outcomes of the Needs Assessment Survey.

6. GRADUATE ATTRIBUTES OUTCOMES PORTFOLIO

Helen Mandl circulated a copy of the Project Report on the Attributes and Outcomes Portfolio completed in June 2004 and discussion ensued. Questions were raised as to whether such a Portfolio would have any linkages with an institutional repository; what the access regime to the Portfolio would be; what would be stored as part of the Portfolio; and the assessed need for such a system. A paper given at Educause 2005 on QUT's Student Portfolio was distributed and discussed.

Sarah Lambert from CEDIR was unable to attend this meeting but will be invited to another meeting to talk on the portfolio concept. At this stage it was felt that the student

portfolio concept and its supporting software were likely to be quite different from that for a repository for learning and research objects.

7. OTHER BUSINESS

CMS Web Site

Christine Brown suggested that a web site for the CMS project be developed and include a FAQ and other relevant information.

Action: Michael and Helen investigate a CMS web site being loaded on the Library web server.

6. NEXT MEETING

Action: Sharon Hughes to present information on research frameworks and the possible role an institutional repository can play.

Tuesday 21 June at 4pm in Library Seminar room 2.

Meeting concluded at 4.20pm.

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